## **San Bernardino Sober Housing Coalition**

## **GRIEVANCE POLICIES**

SOBER HOUSING GUESTS HAVE THE RIGHT TO FILE A WRITTEN GRIEVANCE WITH THE SAN BERNARDINO SOBER HOUSING COALITION IF THEY HAVE A LIGITIMATE ISSUE:

- 1. IF THE GRIEVANCE IS WITH ANOTHER GUEST IN YOUR HOUSE, THE GRIEVANCE MUST BE IN WRITING AND GIVEN TO THE HEAD OF HOUSE.
- 2. IF THE GRIEVANCE IS WITH THE HEAD OF HOUSE, THE WRITTEN GRIEVANCE MUST BE GIVEN TO THE OWNER.
- 3. IF THE GRIEVANCE IS WITH THE OWNER OF THE HOUSE, OR YOU FEEL YOUR WRITTEN GRIEVANCE HAS BEEN IGNORED BY THE HEAD OF HOUSE AND / OR THE OWNER OF THE HOUSE YOU MAY FILE A WRITTEN GRIEVANCE WITH THE SOBER HOUSING COALITION.

WHEN THE SOBER HOUSING COALITION RECIEVES THE GRIEVANCE, THEY WILL ASSIGN IT TO THE FIELD ORGANIZER AND THEN THE STANDARDS & ETHICS COMMITTEE IF NECESSARY. THEY WILL THEN INVESTIGATE THE COMPLAINT AS FOLLOWS:

- 1. MAKE CONTACT WITH BOTH PARTYS INVOLVED AND INTERVIEW THEM SEPERATELY.
- 2. BRING THEIR FINDINGS TO THE NEXT SOBER HOUSING COALITION MEETING WITH RECOMMENDATIONS FOR ACTION TO BE TAKEN IF ANY.
- 3. THE COALITION WILL TAKE A MEMBER VOTE ON ACTION TO BE TAKEN IF ANY. WRITTEN COMPLAINTS CAN BE SUBMITTED TO <u>rredmon@homesofpromise.org</u> THE SOBER LIVING NETWORK CAN BE CONTACTED A<u>T</u>: <u>slnmessages@gmail.com</u>